

Georgia Water Resources Conference – 2009

Posters and Exhibits – Information and Guidelines

Introduction:

Posters and Exhibits have always been a valuable part of the learning experience at the Georgia Water Resources Conference. Additionally, they significantly enhance the Conference's atmosphere during breaks and between sessions. During the 2007 Conference, we were pleased that some forty poster presenters and twenty-five exhibitors supported the Conference in this manner. Therefore, we are again soliciting educational [non-commercial] posters and exhibits for the 2009 Conference. The following information provides general guidelines of the Georgia Center for Continuing Education [Georgia Center] for posters and exhibits displayed during the Conference.

Statement:

Daniel Calhoun, the Conference Poster and Exhibit Coordinator, works with the Georgia Center to obtain needed space during the planning stages of the Conference. However, space is limited as the Georgia Center designates specific locations for poster presentations and exhibits. As such, we are soliciting educational [non-commercial] posters and exhibits that are directly related to, or in support of, the Conference. Please note the Georgia Center does not permit posters or exhibits with open flames or heat.

Exhibit Rates:

Rates for posters and exhibits are included in the Conference Registration Fee.

Receiving, Storage, & Shipping:

Unfortunately, the Georgia Center has limited space for storing posters or exhibits. Therefore, the Coordinator will be on hand to assist you the afternoon prior to the conference [Sunday, April 26, 2009 between 3:00 – 8:00 p.m.], and the morning of [Monday, April 27, 2009 between 7:00 – 9:00 am].

Unloading your Exhibit: Please unload your exhibit on Cedar Street [the street between the South Campus Parking Deck and the Georgia Center]. The Georgia Center does not allow Exhibits to be unloaded using the Hotel front circle.

We would like to request posters and exhibits be displayed until 5:00 p.m. on Tuesday, April 28, 2009. However, the Georgia Center has asked that all posters and exhibits be removed by 7:00 p.m. on Tuesday, April 28, 2009.

To maintain thematic consistency, the Coordinator attempts to assign each poster or exhibit a specific location according to information being presented.

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Posters and Exhibits – General Information

Content:

Educational (not commercial) posters and exhibits are accepted.

Basic Setup:

Posters:

- Poster Panels are composed of cork foam board.
- Poster Panels are 5' high by 5' wide (example picture is on page 8),
- Dimension of Poster Panels necessitate poster size restrictions. Therefore, we would like to ask poster presenters to design their presentations to fit into the designated space. Additional contact with poster presenters may be required to ensure that we can accommodate all poster presenters.

Exhibits:

- One space is 10' long by 5' deep (example pictures on pages 5-6),
- There is a burgundy pipe and drape backdrop and side-drop,
- Each space has one table 6' long by 3' wide
- Each space has two chairs,
- Each space has one sign hanging from top of backdrop.

Costs:

There is no charge (no fee) for posters and exhibits which use the basic set-up above, other than the requirement that all poster and exhibit presenters must register (pay) to attend the conference.

Exhibitors can purchase, at their expense, the following additional display features to augment the basic setup.

Additional Chairs	\$15.00 per chair
Additional Tables	\$25.00 per table [limit to one per 5x10 booth]
Electricity	\$30.00 per booth
Internet Access	Wireless access is included

Times:

Set-Up:*

- Sunday, April 26, 2009 between 3:00 – 8:00 p.m.
- Monday, April 27, 2009 between 7:00 – 9:00 am.

* Daniel Calhoun and student assistants will be there to help you with setting up your poster or exhibit in the right location (your poster or exhibit space will be tagged with your name).

Take-Down:

Please leave your poster or exhibit displayed until the end of the conference at 5:00 pm on Tuesday, April 28, 2009. You'll need to remove everything by 7:00 pm on Tuesday, April 28, 2009, since the Georgia Center can't store materials overnight.

Contact Information:

If there are any questions regarding this information, or you need items not included on this list, please contact:

Daniel Calhoun
2009 Georgia Water Resources Conference
Poster and Exhibit Coordinator
USGS – Georgia Water Science Center
3039 Amwiler Road
Atlanta, Georgia 30360-2824
770/903-9144
dcalhoun@usgs.gov

Georgia Water Resources Conference – 2009

Exhibit – Registration Form

Name of Representative

Mailing Address

City

State

Zip Code

Phone [Work]

Phone [Fax]

Phone [Home]

Email Address

Number of 5x10 Exhibit Spaces Needed _____

Additional Options:*

Number of Additional Chairs Needed _____ \$15.00 per chair

Number of Additional Tables Needed _____ \$25.00 per table (limit to 1 per 5x10 booth)

Electricity Needed Yes___ No___ _____ \$30.00 per booth

Please complete and return this form by **April 3, 2009** to:

Daniel Calhoun
2009 Georgia Water Resources Conference
Poster and Exhibit Coordinator
USGS – Georgia Water Science Center
3039 Amwiler Road
Atlanta, Georgia 30360-2824
770/903-9144
dcalhoun@usgs.gov

Exhibits

(2005 Conference)

Pictures are provided to demonstrate exhibit space!





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Poster – Registration Form

Name of Representative

Mailing Address

City

State

Zip Code

Phone [Work]

Phone [Fax]

Phone [Home]

Email Address

POSTER SPACE DESIRED

_____ 5' x 5'

You will be contacted with a confirmed poster size by April 10, 2009.

Please complete and return this form by **April 3, 2009** to:

Daniel Calhoun
2009 Georgia Water Resources Conference
Poster and Exhibit Coordinator
USGS – Georgia Water Science Center
3039 Amwiler Road
Atlanta, Georgia 30360-2824
770/903-9144
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Poster Presentations (2005 Conference)

Pictures are provided to demonstrate poster panels! Poster sizes will be limited to 5' x 5' for the 2009 Conference.

